

CHE 691 – CHEMICAL ENGINEERING SEMINAR — 1 Credit Spring 08/09

Instructor

Dr. Gerardine Botte – 593-9670 – Stocker 183

Class Meetings

Class normally meets 11:10 – 12:00 on Tuesdays, Bentley Hall 132, with refreshments starting at 11:00 am. Class may be rescheduled to accommodate outside speakers, or events. Changes will be announced via e-mail and posted to website. It is your responsibility to check on the course webpage to learn about the course (<http://webche.ent.ohiou.edu/faculty/Che-691/index>).

Attendance Policy

Registration and attendance is **required** for all M.S. and Ph.D. students in chemical engineering. Attendance will be taken. Exceptions require instructor approval, preferably in advance. Absences will NOT be excused for circumstances over which the student has control. For example, a student who skips seminar in order to prepare a presentation for a meeting will not be excused. The student must either plan his/her preparation for the meeting to account for the obligation to attend seminar, or accept the penalty for not planning. However, a student who skips seminar in order to attend a professional meeting will be excused.

Course Description

This course will include chemical engineering-related technical seminars and professional development activities intended for graduate students. E-mail and website will be used to make announcements and post information.

Grading

The typical grade assigned in this course is “CR” – Credit. Being absent or tardy without approval more than once will result in a grade penalty.

- CR Absent or tardy without approval no more than once
- C Absent or tardy without approval twice
- D Absent or tardy without approval thrice
- F Absent or tardy without approval more than thrice

Expectations

- Show courtesy and professionalism.
 - Be in the room, already seated, when seminar begins.
 - Turn off all cell phones and similar potentially-distracting devices.
 - Give at least the impression of being fully engaged in the activity.
- Prepare in advance.
 - Read the webpages and abstracts of speakers prior to the seminar.
 - Watch for pre-class assignments to be posted to web and/or sent via e-mail.
 - Monitor your ohio.edu e-mail account for announcements.
- Participate enthusiastically.
 - Ask questions of the speaker or instructor.

- Offer constructive criticism to fellow students when appropriate.
- Contribute your opinions and insights when there is time for discussion.